



REPUBLIC OF NAMIBIA

MINISTRY OF EDUCATION, INNOVATION, YOUTH, SPORTS, ARTS AND CULTURE

PROCUREMENT MANAGEMENT UNIT

Tel (061) 270 6209
Fax (061) 2706000
Enquiries: Mr. Anton Langerman

Government Office Park, Luther Street
Private Bag 13391
Windhoek, Namibia

Tel: 061 2706030

Request for Quotations For Works

**RENOVATION OF SWAKOPMUND SPORTS HOUSE -
MINISTRY OF EDUCATION, INNOVATION, YOUTH,
SPORTS, ARTS AND CULTURE.**

Procurement Reference No: W/RFQ/027-05/2026

Closing date: Monday 22 June 2026 @ 11h00

Bidders Name.....

Total Quotation Amount.....



REPUBLIC OF NAMIBIA

MINISTRY OF EDUCATION, INNOVATION, YOUTH, SPORTS, ARTS AND CULTURE

Letter of Invitation

PROCUREMENT REFERENCE NO: W/RFQ/027-05/2026

08 June 2026

DEAR PROSPECTIVE BIDDER

RENOVATION OF SWAKOPMUND SPORTS HOUSE.

The Ministry of Education, Innovation, Youth, Sports, Arts and Culture requests you to submit your best quote for the items described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document. For enquiries, please do not hesitate to contact the following person:

Administrative enquiries:	Ms R. Puteho	Regina.Puteho@meiysac.gov.na
	Ms L. van Wyk	Leonie.vanWyk@meiysac.gov.na
Technical enquiries:	Technical: Mr. Anton Langerman:	
	Anton.Langerman@meiysac.gov.na	

Please prepare and submit your quotation on **Monday, 22 June 2026 at 11h00**, in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,


MS REGINA PUTEHO
DEPUTY DIRECTOR: HEAD OF PMU



SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The Ministry of Education, Innovation, Youth, Sports, Arts and Culture per the lowest evaluated cost per lot and to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be 90 days from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) Have a valid certified copy company Registration Certificate;
- (b) Have a valid original or certified copy of good standing Tax Certificate;
- (c) Have a valid original or certified copy of good Standing Social Security Certificate;
- (d) Have a valid Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Have a written undertaking as contemplated in section 138(2) of the Labour Act, 2007
- (f) have a certificate indicating SME Status

5. Bid Security/Bid Securing Declaration

Bidders are required to submit a Bid Securing Declaration for this procurement process.

6. Works Completion Period

The completion period for works shall be one month after acceptance and issue of Purchase Order. Deviation in completion period shall be considered if such deviation is reasonable.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation Box located at **Ministry of Education, Innovation, Youth, Sports, Arts and Culture**, Head Office, Government Office Park. Ministry of Education Building, Second Floor, not later than **Monday, 22 June 2026 at 11h00am**. Quotations by post or hand delivered should reach Ministry of Education, Innovation, Youth, Sports, Arts and Cultures by the same date and time at latest. Late quotations will be rejected. Quotations received by e-mail will not be considered. **Mark the Procurement Reference number and closing date and time on top of your sealed envelope.**

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security/Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The Public Entity shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

The benchmark set by Ministry of Education, Innovation, Youth, Sports, Arts and Culture will be taken into consideration during evaluation.

11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

13. Margin of Preference

13.1 The applicable margins of preference and their application methodology are as follows

Category	Margin of Preference	Documentary Evidence to be provided
MSME	1%	Certified copy of SME registration certificate Declaration indicating the percentage of Namibian MSME ownership
PDP owned enterprises	2%	Certified copy of ID's of all shareholders Certified copy of founding statement/company registration indicating ownership structure/shareholder certificate Declaration indicating the percentage of Namibian PDP's ownership
Women owned enterprise	2%	Certified copies of ID's of all share holders Certified copy of Founding statement/company registration indicating ownership structure/shareholder certificate Declaration indicating the percentage of Namibian female ownership.
Youth owned enterprise	2%	ID's of all shareholders Founding statement/company registration indicating ownership structure/shareholder certificate Declaration indicating the percentage of Namibian Youth ownership
Service rendered by Namibian citizens	1%	Declaration that bidder employs 50% or more Namibian citizens

In line with the paragraph 9 (3) of the Notice of issuance of code of good practice on preference referred to in section 71 and 72 of the Public Procurement Act, 15 of 2015 bidders are requested to **include a declaration in its bid, outlining the preferences the bidder qualifies for and the grounds for such qualifications.**

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security

N/A

16. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within seven days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected**

Quotation addressed to:	Ministry of Education, Innovation, Youth, Sports, Arts and Culture
Procurement Reference Number:	W/RFQ/RFQ-05/2026
Subject matter of Procurement:	RENOVATION OF SWAKOPMUND SPORTS HOUSE.

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security attached hereto and subscribe fully to the terms and conditions contained therein.

The validity period of our Quotation is _____ [Bidder to insert number days] from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within _____ [Bidder to insert number days] from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within _____ [Bidder to insert number] days from date of issue of Purchase Order/Letter of acceptance.

We declare that we “qualify/do not qualify” for Margin of Preference applicable to Small and Medium enterprises and shall upon request submit documentary evidence in this respect. [Bidder to strike out as appropriate]

Quotation Authorised by:

Name of Bidder		Company's Address and seal
Contact Person		

Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

BID SECURING DECLARATION
(Section 45 of Act)
(Regulation 37(5) and 56(2))

Date:

Procurement Ref No.: .W/RFQ/027-05/2026

To:

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
 [insert signature of person whose name and capacity are shown]

Capacity of:
 [indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
 [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____
 [insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

***delete if not applicable / appropriate**



Republic of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2) (D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:

Registration Number:

Vat Number:

Industry/Sector:

Place of Business:

Physical Address:

Tell No.:

Fax No.:

Email Address:

Postal Address:

Full name of Owner/Accounting Officer:

.....

Email Address:

2. PROCUREMENT DETAILS

Procurement Description:

.....

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:

Please take note:

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract

SECTION III: STATEMENT OF REQUIREMENTS

SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS / DRAWINGS: N/A

SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference Number: **W/RFQ/027-05/2026**

[Complete the unit and total prices for each item listed below. Authorise the prices quoted in the signature block below.]

The quantities shown below are approximate and not subject to re-measurement for payment purposes.

Item No	Brief Description of Works	Quantity	Unit of Measure	Unit Price (N\$)	Total Price (N\$)
	As per attached Bill of Quantity				
Subtotal					
VAT @ %					
Total					

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: **W/RFQ/027-0/2026**

[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state “comply” or “not comply” and give details of any non-

compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1	RENOVATION OF SWAKOPMUND SPORTS HOUSE.		

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ-WCC**) available at MINISTRY OF EDUCATION, INNOVATION, YOUTH, SPORTS, ARTS AND CULTURE website: www.msyns.com except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Works available at MINISTRY OF EDUCATION, INNOVATION, YOUTH, SPORTS, ARTS AND CULTURES or website: www.msyns.com except where modified by the Special Conditions below.

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **W/RFQ/027 - 05/2026**

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract.

GCC Clause Reference	Special Conditions
Project Manager GCC 1.1(y)	The Project Manager is: Mr. Anton Langerman, Cell: 081 388 9853)
Site GCC 1.1(aa)	The Site is located at Swakopmund Flat No.8 Aldridge Street Vineta.
Start Date GCC 1.1(dd)	The Start Date shall be from: As agreed during site hand over.
The Works GCC 1.1(hh)	RENOVATION OF SWAKOPMUND SPORTS HOUSE.
Language and Law GCC 3.1	The language of the contract is English The law that applies to the Contract is the law of Namibia.
Project Manager's Decisions 4.1	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
Notices GCC 6	Any notice shall be sent to the following addresses: 1. For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be Mr. Anton Langerman. 2. For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be:
Insurance GCC 13.1	Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be: (a) for the Works, Plant and Materials: (for the full amount of the works including removal of debris, professional fee etc...) (b) for loss or damage to Equipment: (for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer. (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well). (d) for personal injury or death:

GCC Clause Reference	Special Conditions
	(i) of the Contractor's employees:[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works]. (ii) of other people: [This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives]. (e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable. The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.
Intended Completion Date GCC 16.1	60 days after receipt of purchase order
Possession of the Site GCC 20.1	7 days within receipt of Purchase Order
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within 3 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates shall be required.
Defects Liability Period GCC 33.1	Not Applicable
Payment Certificates GCC 39.7	A single statement of the estimated value of the work executed shall be submitted on completion of the Works. The Project Manager shall check the statement and certify the amount to be paid to the Contractor.
Payments GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
Adverse weather Conditions GCC 41.1 (I)	Not Applicable
Price Adjustment GCC 44.	The Contract is not subject to price adjustment.
Retention GCC 45	(i) No proportion of any payments shall be retained
Liquidated Damages GCC 46.1	The liquidated damages for the whole of the Works are 0.05 % of contract sum per day.

GCC Clause Reference	Special Conditions
Advance Payment GCC 48.1	(i) No advance payment shall be made.
Performance Security GCC 49.1	(i) No Performance Security required.
GCC 56.1	“As built” drawings or operating and maintenance manuals are not required.
GCC 59.1	The percentage to apply to the value of the work not completed, representing the Employer’s additional cost for completing the Works, is: No additional cost will be added and work should be done as per quote and requested.

SCHEDULE 3: QUOTATION CHECKLIST SCHEDULE

[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]

PROCUREMENT REFERENCE NO.: **W/RFQ/027- 05/2026**

Description	Attached	Not Attached
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Bid Securing Declaration		

Disclaimer: The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.



Ministry of Works and Transport
Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	Taking out and removing doors, windows, frames, etc (alterations to openings and / or building up openings where applicable elsewhere measured)				
	Steel window not exceeding 2,5m2 in area				
0086		5.0	No		
	Taking out and removing sundry ironmongery items, etc				
	Towel rails, towel rings, shower curtain rails, coat hooks, door stops, mirrors, soap dishes, toilet roll holders and the like	4.0	No		
0104		4.0	No		
0105	Taking out and removing sundry ironmongery items, etc				
	Door locks, handles, hinges, door number plates, kicking plates, flush bolts, barrel bolts and the like				
	Taking out and removing joinery fittings and the like				
0114	Kitchen cupboard units and counters with cupboards under not exceeding 900 mm high	5.0	m		
	Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,				

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Republic of Namibia

Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund

Taking out and removing taps and mixers

Pillar tap, bib tap or angle valve

0120 7.0 No

Taking out and removing taps and mixers

Sink or bath mixer complete

0121 2.0 No

0122 1.0 No

Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary

Stainless steel or earthenware wash hand basin

Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary

0124 Stainless steel or earthenware w.c. suite, drip sink or slop hopper with cistern and flush pipe 1.0 No

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description

Quantity Unit Unit Rate Amount



Republic of Namibia

Ministry of Works and Transport
Maintenance Contract Control - Department of Works

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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund

Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary

Shower set comprising shower rose and underwall stop cocks

0128 1.0 No

Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary

Electric geyser of differing sizes from wall

0130 1.0 No
0132 1.0 No

Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary

Steel or acrylic bath of all sizes

Taking out and removing pipework, inclusive of valves, etc

0133 Water supply and waste pipes of differing diameters and pipe types from walls 20.0 m
Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description

Quantity Unit Unit Rate Amount



Republic of Namibia

Ministry of Works and Transport
Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund

Cleaning of sewage pipes by rodding or shooting open blocked pipe not exceeding 160mm diameter with access from rodding eye or manhole

Clean blocked pipes exceeding 10m and not exceeding 20m long

0367	12.0	m
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One coat bonding liquid

On internal smooth plastered walls and columns

0381	109.84m2
0392	283.13m2

Clean down and prepare and one coat Acrylic PVA paint

On external smooth plastered walls

Clean down and prepare and one coat Acrylic PVA paint

0396	Extra for additional one coat of paint	292.3 m2
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Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Clean down and prepare and one coat eggshell enamel paint



Ministry of Works and Transport
Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund

0397 On internal smooth plastered walls and columns

109.84m2

Clean down and prepare and one coat eggshell enamel paint

0399 Extra for additional one coat of paint

35.0 m2

Clean down and prepare and one coat Acrylic PVA paint

0413 On fascias and eaves soffit linings

34.0 m2

Clean down and prepare and one coat exterior quality PVA emulsion paint

0421 On ceilings, including cornices and cover strips

50.1 m2

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Clean down and prepare and one coat exterior quality PVA emulsion paint

0422 Extra for additional one coat of paint

50.01 m2



Ministry of Works and Transport
Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026
Project No: 529 Constituency:Swakopmund
Clean down and prepare and one coat gloss enamel paint

0435 On gates, grilles, burglar screens, balustrades, etc. (both sides measured flat) 6.13 m2

Clean down and prepare and one coat gloss enamel paint

0471 On door frames 3.0 m2

Clean down and prepare and one coat gloss enamel paint

0472 On flush doors 14.08 m2

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Clean down and prepare and one coat gloss enamel paint

0476 On exposed trusses, rafters, beams, purlins, etc 5.0 m2

Brickwork of 7MPa cement bricks in class II mortar

0631 One brick wall 13.25 m2



Republic of Namibia

Ministry of Works and Transport

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Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency: Swakopmund
Galvanised brick reinforcement

0648 150mm Wide reinforcement built in horizontally (extra for brick lintols or bands) 35.0 m

Galvanised hoop iron ties

0651 1.6mm Galvanised hoop iron tie 30mm wide and 750mm girth built into brickwork 1.0 No and wrapped
around and spiked to wall plate

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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44 mm Solid laminated flush doors with hardwood veneer on both sides and
concealed edge strips

0879 Door size 762 x 2032mm high 4.0 No

32 mm Work tops with post formed front edges

0997 Work top 600mm wide 5.0 m

32 mm Work tops with post formed front edges



Republic of Namibia

Ministry of Works and Transport
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Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026
Project No: 529 Constituency:Swakopmund
1000 Work top 800mm wide 2.3 m

Cylinder locks

1173 Euro profile double cylinder lock with Euro profile lock case and brass forend 4.0 No

<u>Key</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Amount</u>
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19mm Chromium plated towel rail 900mm long including end flange brackets

1213		1.0	No		
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Bathroom fittings work

1215	Shower curtain of 100% polyester mildew resistant and water proof fabric size 1450 x 2000mm long overall including 30mm diameter plastic rings complete	1.0	No		
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Republic of Namibia

Ministry of Works and Transport

Maintenance Contract Control - Department of Works

Building Construction - Bill of Quantity

Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency:Swakopmund
1219

1.0 No

Bathroom fittings work

Epoxy powder coated vandal proof two roll toilet roll holder

Washing lines

1357 Approved PVC coated washing line stretched taut and tied to straining bolts
(elsewhere measured)

16.0 m

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description
Washing lines

Quantity Unit Unit Rate Amount

1358 T-shaped washing line post 1900mm high x 900mm wide extreme formed of
75 mm diameter x 3mm thick hollow section post 1890mm high with 150 x 150 x
10 mm mild steel base plate welded to one end including two 10mm diameter
mild steel U-shaped anchor rods each 420mm girth overall welded to baseplate
and four 8mm diameter x
Washing lines

1.0 No

150mm Galvanised turn-buckle tension bolts

1359

8.0 No



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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026
Project No: 529 Constituency:Swakopmund
1360

No

Gate frames and posts

40 x 40 x 3mm Mild steel hollow section gate post 2000mm long with and including three dovetailed lugs size 20 x 3 x 250mm long welded on and built into brick wall 4.0

Gates

1361 Single gate leaf size 810 x 2000mm high overall formed of 40 x 40 x 3mm mild steel hollow section frame around and two horizontal intermediate rails and filled in with and including 20 x 20 x 2mm hollow section vertical bars at approximately 70 mm centres passed through and welded to the intermediate rails, including two 100 mm weld-on type 4.0 No

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description Quantity Unit Unit Rate Amount
Purpose made mild steel burglar bars welded to steel windows

Burglar bars of 25 x 5mm mild steel solid bars to brick pattern with the vertical at 100mm centres and the horizontal bars at 200mm centres welded on 9.5 bars

1434 m2

Natural anodised aluminium horizontal sliding windows glazed with and including 4 mm clear float glass

Window type HS 1512 to suit opening size 1500 x 1200mm high

1507 5.0 No



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1536

26.5 m2

One coat cement plaster wood floated smooth on brickwork to

Walls

PVC gutters and downpipes

1628 110mm Square profile eaves gutter with beaded front edge fixed with standard fascia brackets 1.0 m

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
	White vitreous china or glazed fireclay				

Low level w.c. suite comprising wash down pan, matching 9 litre low level cistern 1.0 with lid and fitments, flush pipe and heavy duty double flap and seat fixed to wall and floor

1658 Porcelain enamelled steel baths No

Bath size 1700 x 700mm with adjustable feet, anti-slip finish and chrome handles 1.0

1667 No



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Project No: 529 Constituency:Swakopmund
1672

No

uPVC

32mm Bottle trap including tailpipe and wall flange

2.0

Vacuum breakers, relief valves, etc

1704 20mm Vacuum breaker 1.0

No

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Vacuum breakers, relief valves, etc

1705 20mm Expansion relief valve (200kPa)

1.0

No

Chrome plated brass taps and sundries

1724 15mm Angle regulating valve with 10mm chromium plated copper service pipe
300 mm girth bent as required

5.0 No

Chrome plated brass taps and sundries



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Project No: 529 Constituency:Swakopmund
1729 15mm Hose bib tap with hose union 2.0 No

Chrome plated brass taps and sundries

1732 15mm Square pattern pillar tap with aerator 2.0 No Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

<u>Key</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Amount</u>
	Chrome plated brass taps and sundries				

15mm Single taphole sink mixer with swivel outlet and angle regulating valves

1739		1.0	No		
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Chrome plated brass taps and sundries

1741	20mm Wall type bath mixer with diverter spout, conical cradle and handshower with flexible tube	1.0	No		
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1744

Chrome plated brass taps and sundries

1.0 No

15mm Underwall type shower cubicle set comprising two underwall pattern stop taps with cover plates, overhead shower arm and adjustable shower rose

Polyethylene geyser drip trays

1756 Geyser drip tray size 1200 x 600mm

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

1.0 No

Key Item Description

Hot water geysers to 600kPa

Quantity Unit Unit Rate Amount

100 Litre Geyser for horizontal or vertical installation

1760

1.0 No

Class 12 HDPE type IV water pipes including all straight joints and connectors laid in ground in trenches not less than 600mm deep, including excavations, backfilling, etc

25mm Pipes laid in ground in trenches

1770

50.0 m



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1840

25.0 m

Hard drawn thin walled class 0 copper pipes to SABS 460 including all straight joints and connectors

15mm Pipe fixed or chased into walls

Extra over class 0 copper pipes for brass capillary fittings

1846 15mm Fittings (elbows, tees, reducing tees, adaptor couplings, etc) 15.0 No
Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Extra over for the following fittings to underground twin-wall pipes

1985	110mm Rodding eye	1.0	No		
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Extra over for the following fittings to underground twin-wall pipes

1987	110mm Inspection pipe	1.0	No		
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Extra over for the following fittings to underground twin-wall pipes



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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026
Project No: 529 Constituency: Swakopmund
1998 110mm Overflow gulley head

1.0 No

One coat alkali-resistant plaster primer and two coats Acrylic PVA paint

2060 On external smooth plastered walls 13.25 m2

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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Site clearance

2144 Digging up and removing rubbish, debris, vegetation, hedges, shrubs and trees 15.0 m2 not exceeding 200mm girth, bush, etc

Cutting down and removing, grubbing up roots and filling in holes

2149 Tree exceeding 1000mm and not exceeding 2000mm girth 2.0 No

Trimming and removal of tree branches

2151 Branch exceeding 500mm girth 6.0 No



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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026
Project No: 529 Constituency: Swakopmund
Road bed preparation

2162 Compaction of ground surface under pavings etc. including scarifying for a depth 192.42m² of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 93% Mod AASHTO density
Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description

Quantity Unit Unit Rate Amount

Earth filling supplied by the contractor

Selected sub-grade course of G9 material under roads, pavings, etc of approved granular material compacted to 90% Mod AASHTO density

2163 20.0m³
2175 192.42m²

Interlocking paving road stones type SF 35MPa laid on and including

20mm clean sand bed to falls and currents, including all cutting and waste

60mm Interlocking road stones in paving to roads, pavings, etc

NON-SCHEDULED ITEMS

0487.01 Remove the Garage Door, Repair them and re-install them with Hinges 2.0 No

0988.1 Built-in Cupboards with High Gloss Whiteboards 1.0 No



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Project No: 529 Constituency:Swakopmund

0999.01 Supply, Deliver, Install, Defy Stove with the Oven and extractor fan
Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA, 1.0 No

Key	Item Description	Quantity	Unit	Unit Rate	Amount
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NON-SCHEDULED ITEMS

1010.11	2x18W LED Channel Light fitting Complete two LED tubes	2.0	No
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1010.12	Socket outlet complete with Chromadek metal cover plate	5.0	No
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1010.13	Light Switch complete with Chromadek metal cover plate	5.0	No
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1010.14	100x100mm Weather Proof Isolator for Switching Stove/Geyser	2.0	No
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1010.14	Bulkhead LED light fitting wall/ceiling mount complete with 9W LED bulb	6.0	No
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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 15/05/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency: Swakopmund

1010.15 CBI Circuit breakers 10-40A Single pole

7.0 No

1010.16 Labeling of Single phase Power Distribution Board

2.0 No

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Key Item Description Quantity Unit Unit Rate Amount

NON-SCHEDULED ITEMS

1010.16 CBI Earth Leakage 60A SP+N

1.0 No

TOTAL:



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Contractor: Service Request No: MSWK21/31/0136/26 Request Date: 05/15/2026 Date Printed: 20 / 5/2026

Project No: 529 Constituency: Swakopmund

Project Name: RENOVATION OF FLAT NO: 8 AT ALDRIGE STREET, VINETA,

Item Description	Amount
Total Value of Building	
Value of Scheduled Items:	
Contingence at 0.10	
Sub Total:	
Escalation at 0.18	
Sub Total:	
Value of Non-Scheduled Items:	
Markup at 10 %	
Sub Total:	
Sub Total:	
District Factor %	0.00
District Allowance	0.00
Sub Total:	
Preliminaries %:	0.08
Preliminary Allowance:	
Sub Total:	
VAT 15 %	
Grand Total:	